



# HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

#HLPF #SDGs #GlobalGoals

## Information Note on the arrangements for the 2025 High-level Political Forum (14-23 July 2025) and the High-level Segment (21-24 July 2025) of the Economic and Social Council

### Table of Contents



1. Overview	- 2 -
2. Registration	- 4 -
3. Access to the UN premises	- 7 -
4. Access to meeting rooms	- 9 -
5. HLPF and ECOSOC High-level Segment Seating Arrangements	- 11 -
6. List of participants	- 12 -
7. Provisional agenda, schedule of meetings and documentation	- 13 -
8. General debate	- 15 -
9. Interventions in interactive discussions	- 16 -
10. Interpretation	- 17 -
11. Keynote speakers, moderators, panelists and lead discussants	- 18 -
12. Side events, special events, VNR Labs, exhibitions	- 18 -
13. Webcast	- 18 -
14. Accessibility	- 19 -
15. Code of Conduct to Prevent Sexual Harassment	- 20 -
16. Security	- 20 -
17. Environmental Sustainability	- 21 -
18. Visa	- 22 -
19. Hotel accommodation	- 22 -
20. Local transportation	- 22 -
21. Facilities	- 22 -
22. Time	- 23 -
23. Currency	- 23 -
24. Weather	- 23 -
25. Tipping	- 23 -
26. Contact information	- 23 -



## HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

#HLPF #SDGs #GlobalGoals

### 1. Overview

The 2025 High-level Political Forum on Sustainable Development (HLPF) will be convened under the auspices of the Economic and Social Council (ECOSOC) from Monday, 14 July 2025 to Wednesday, 23 July 2025 in New York. The High-Level Segment of the Economic and Social Council, including the three-day Ministerial Segment of the HLPF, will be held from Monday, 21 July, to Thursday, 24 July 2025 in New York. The theme will be “**Advancing sustainable, inclusive, science- and evidence-based solutions for the 2030 Agenda for Sustainable Development and its Sustainable Development Goals (SDGs) for leaving no one behind**”. With full appreciation for the integrated, indivisible and interlinked nature of the SDGs, the HLPF in 2025 will review in-depth SDG 3 (good health and well-being), SDG 5 (gender equality), SDG 8 (decent work and economic growth), SDG 14 (life below water), and SDG 17 (partnerships for the goals).

Ten years after the adoption of the 2030 Agenda and the SDGs, the 2025 HLPF will assess progress on these Goals and identify sustainable, inclusive, science- and evidence-based solutions to advance SDG implementation in the remaining five years. The HLPF will identify interlinkages and create synergies with other intergovernmental processes in 2025, including the 30th anniversary of the Beijing Declaration and Platform for Action (Beijing+30), the Fourth International Conference on Financing for Development (FfD4), the Third United Nations Ocean Conference, the Third United Nations Conference on Landlocked Developing Countries, and the Second World Summit for Social Development.

The 2025 HLPF will support the implementation of the Political Declaration of the 2023 SDG Summit and contribute to the follow-up of the 2024 Summit of the Future and its Pact for the Future. It will draw on the experience of presentations from the 37 countries conducting Voluntary National Reviews (VNRs) this year.

### Format





## HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

#HLPF #SDGs #GlobalGoals

All official meetings of the 2025 HLPF and the High-level Segment of ECOSOC will be held **in person** at the United Nations Headquarters in New York.

### Venues

The HLPF in the morning of Monday, 14 July (opening and the townhall meeting) and in the morning of Monday, 21 July (the opening of the Ministerial Segment of HLPF and the High-level Segment of ECOSOC and the beginning of the general debate) will be held in the **General Assembly (GA) Hall**.

Other general debate sessions (afternoon of Monday, 21 July, afternoon of Tuesday, 22 July, and morning of Wednesday 23 July) will be held in the **Trusteeship Council Chamber**.

Other official meetings of the HLPF will be held in **Conference Room 4**.

The last day of the High-level Segment of ECOSOC on 24 July will be held in the **ECOSOC Chamber**.

It is recommended to consult the online [HLPF programme](#) on the Forum's website or the UN Journal <https://journal.un.org/> for the most up-to-date information on the HLPF meeting venues. Please refer to [Section 4. Access to meeting rooms](#) for further details.

### Level of Participation

**Ministerial or higher-level participation is encouraged throughout the HLPF and the High-Level Segment of ECOSOC.** All delegations are encouraged to ensure diverse and inclusive compositions of their delegations to bring a variety of voices and viewpoints to the forum. Delegations are strongly encouraged to include youth delegates in their official delegations.

In line with established practice, and as reiterated by the President of the Council in his communication to presenting countries, **Voluntary National Reviews (VNRs)** are expected to be presented at a **ministerial or higher level**





## HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

#HLPF #SDGs #GlobalGoals

and to include representatives of various ministries and sectors in their delegations.

### Voluntary National Reviews

From 18 to 23 July, the HLPF will hear presentations from 37 [VNR countries](#). A schedule of the presentations will be made available on the HLPF website as part of the updated [HLPF programme](#). All VNR reports will be posted online at <https://hlpf.un.org/countries>, as they are received.

To maximize the value of the VNR process and allow for more time for meaningful and interactive discussions with the presenting countries, additional time has been allocated for Q&A. Presenters will have 10 minutes for their presentation and around 15 minutes for Q&A and will present in a panel format.

During the allotted time for Q&A, there will be an opportunity for a limited number of questions and comments by participating States and stakeholders. At the end of the session, the VNR countries will be given a few minutes to respond to the interventions made. In case of lack of time, presenting countries can choose to provide written responses.

## 2. Registration

In accordance with General Assembly resolution 67/290, the HLPF is open to all States Members of the United Nations and States Members of specialized agencies, entities and organizations having received a standing invitation to participate as observers in the General Assembly, UN entities, major groups and other relevant stakeholders.

**Registration is required for the purpose of requesting a UN grounds pass and participating in meetings.**





## HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

#HLPF #SDGs #GlobalGoals

### A. Delegations of States, Observers/Intergovernmental Organizations (IGOs), Specialized Agencies, Related Organizations

Registration (request of UN grounds pass) of official delegations of **Member States, observers and intergovernmental organizations, as well as specialized agencies and related organizations**, will be carried out by the Protocol and Liaison Service of the United Nations.

To obtain UN grounds passes for delegations participating in the meeting in-person, permanent missions/offices are required to submit their registration requests by using the **online eRegistration system**, available through the e-deleGATE portal at <https://edelegate.un.int>, **by the deadline: 5p.m. (EDT) on Thursday, 3 July 2025.**

Delegations wishing to obtain information on the system may refer to the updated “Guidelines on eRegistration” and “Frequently asked questions” sections posted on the Protocol and Liaison Service website (<https://www.un.org/dgacm/en/content/protocol/meetings>).

**Youth delegates as part of the official delegations, who are under the age of 18 years old**, will not be processed via the eRegistration system. Delegations are invited to inform DESA’s Programme on Youth Unit ([Savareses@un.org](mailto:Savareses@un.org), [Kohei.Yamada@un.org](mailto:Kohei.Yamada@un.org)) of the youth delegates' names, dates of birth and emails to ensure they receive relevant information. For more details, visit [DESA’s website](#). **Deadline for registration of youth delegates: 5 p.m. (EDT) on Thursday, 3 July 2025.**

**ECOSOC accredited IGOs** should follow the instructions in paragraph B of [the guidelines](#). Deadline for submission of registration requests to the Protocol Office is **5 p.m. (EDT) on Friday, 20 June 2025.**

**Specialized agencies and related organizations** are additionally requested to fill out this [online form](#) to inform seating arrangements, **by the deadline: 5 p.m. (EDT) on Thursday, 3 July 2025.**





## HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

#HLPF #SDGs #GlobalGoals

Please note that registration of participants from participating States, Observers, IGOs, specialized agencies and related organizations through the online registration system is distinct from providing a delegation list for inclusion in the list of participants of the HLPF. Please refer to [Section 6. List of Participants](#) for further details.

### B. UN system entities other than Specialized Agencies and Related Organizations

Registration of UN system entities (other than Specialized Agencies and Related Organizations) will be carried out through this [online form](#) by the deadline: **5p.m. (EDT) on Thursday, 3 July 2025.**

Registration of **Resident Coordinators (RC) and UN staff members of RC Offices** requires a formal request sent by the Resident Coordinator to the UN Development Coordination Office (UN DCO). Please plan your communication so that UN DCO can timely submit the complete registration by the deadline of **5p.m. (EDT) Thursday, 3 July 2025.**

To inform seating arrangements, all UN system entities, including specialized agencies and related organizations, are requested to fill out the [online form](#) by the deadline: **5 p.m. (EDT) on Thursday, 3 July 2025.**

### C. Major groups and other stakeholders and NGOs in consultative status with ECOSOC

Registration for Major Groups and Other Stakeholders (MGoS) and NGOs in consultative status with ECOSOC to the 2025 HLPF is now open **until 5p.m. (EDT) Friday 27 June 2025.**

MGoS Representatives are instructed to liaise directly with the MGoS Coordination Mechanism focal points for instructions on how to register. Contact information for all focal points is available [here](#).

Representatives of NGOs in consultative status with ECOSOC who are not working in collaboration with the MGoS Coordination Mechanism can register directly through the Indico system [here](#).





## HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

#HLPF #SDGs #GlobalGoals



### D. Invited speakers, panelists, and lead discussants

Invited speakers representing sectors of government should coordinate registration through their national delegations. Invited speakers and panelists who are not part of the official delegations will be registered by the HLPF secretariat.

**\*Invited speakers/panelists/participants for side events, who are not members of the official delegations will not be handled by the Protocol and Liaison Service. See section E below.**

### E. Side event, special event, VNR Labs, exhibitions

**Organizers** of side events, special events and exhibits are responsible for requesting special event passes from the UN Department for Safety and Security for the participants of their events who are not in possession of a UN Grounds Pass (**including invited speakers and panelists who are not part of official delegations**) (request to be submitted to Captain Dorcus Lourien: [security\\_service\\_coordinator@un.org](mailto:security_service_coordinator@un.org)) **3 business days** prior to the holding of the event to allow processing of the request. Kindly title your communication “HLPF Side Event [COUNTRY/ ORGANIZATION]”.

### 3. Access to the UN premises

Access to the UN Headquarters requires a valid UN grounds pass, which requires **registration** to request (see [Section 2](#) above).

The **UN Pass and ID Unit** is located at 320 East 45th Street with working hours from Monday through Friday, 9:00 AM to 2:00 PM (Tel: 1-212-963-7533).

Note: Due to financial constraints, unlike in the past, it is not possible to extend the opening of the Pass and ID Unit for the 2025 HLPF. Any changes will be reflected in this note and communicated to affected persons.

**Participating States’ Delegations, Intergovernmental Organizations (IGOs) and UN system entities, including specialized agencies and related**





## HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

#HLPF #SDGs #GlobalGoals

**organizations**, may check in and collect their passes at the UN Pass and ID Unit, located at 320 East 45th Street, during its business hours.

**Please note that, effective 1 December 2024, holders of a United Nations laissez-passer (UNLP) will no longer be granted entry to UNHQ solely upon presentation of their UNLP at access point.**

In coordination with the respective Executive Office, UNLP holders conducting official business at UNHQ must complete an SSS.160 form to receive a UN Staff grounds pass (with photo) which will be valid for the duration of their official meetings. An authorized signatory must sign the SSS.160 form, which must be presented in hard copy at the Pass and ID Office on 320 East 45th Street in order to have a grounds pass issued.

Some Offices Away from Headquarters and Regional Commissions that use access control systems compatible with the UNHQ may have the ability to activate passes for use at the UNHQ. Staff members should contact their local Pass and ID Office and ask for assistance before travelling.

**Approved representatives of non-governmental organizations in consultative status with ECOSOC** will be issued specific badges for the HLPF upon presentation of a passport or a valid government-issued photo ID and a copy of the approval letter. Please note that passes are non-transferable and will be issued in the names the participants registered with.

**Keynote speakers, moderators, panelists, and lead discussants** will be contacted individually by the HLPF Secretariat with instructions pertaining to their arrival, check-in and access to the conference rooms.

**The HLPF badges should be worn at all times on UN premises.** Please ensure that you are ready to show a government-issued valid photo ID upon request. Please allow at least 15 minutes for mandatory security screening. Kindly note that long lines might be expected before entering UN premises.







## HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

#HLPF #SDGs #GlobalGoals

Participants may access UN Headquarters from the following access points:

Staff entrance (located at 42nd St and First Avenue)	Visitors' entrance (located at 46th St and First Avenue)	
✓	✓	Delegations
✓	✓	Observers, incl. IGOs, and UN system entities
	✓	Major groups and other stakeholders
	✓	Speakers, Panellists, Invited Guests

The Visitor Entrance, located at 46<sup>th</sup> Street and First Avenue, will be open as follows: Mon – Fri 8:00 a.m. - 7:00 p.m. (6:00 – 7:00 p.m. exit only)

#### 4. Access to meeting rooms

**Delegations of participating States, UN Observers including IGOs, and specialized agencies and related organizations** will have access to the GA Hall, Conference Room 4, ECOSOC Chamber and Trusteeship Council Chamber with the UN grounds pass provided by the Protocol and Liaison Service.

Delegations, Observers and UN system representatives may access Conference Room 4 via the first basement or the visitor's lobby on the ground floor of the Conference Building and the Trusteeship Council Chamber and ECOSOC Chamber through the 2nd floor of the Conference Building.

**UN system representatives** will have access to all HLPF related activities, contingent on seating availability, and with the exception of the Second Floor





## HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

#HLPF #SDGs #GlobalGoals

of the Conference Building, with their UN grounds pass provided by the Pass and ID Office (for specialized agencies, by the Protocol and Liaison Service).

**UN system representatives coming from offices away from headquarters** should follow the procedures highlighted above to obtain a valid UN grounds pass to access the premises and the meeting rooms.

No additional (secondary) passes will be required to access meeting rooms for UN representatives other than a valid UN grounds pass. However, access to the Second Floor will only be permitted with prior approval.

**Access to the GA Hall:** Executive Heads of UN system entities with gold “S” grounds passes or VIP passes will have access to the main floor (Second Floor) of the GA Hall. UN representatives with no access to the Second Floor can access the GA Hall through the 3<sup>rd</sup> floor. UN representatives can also access the 4<sup>th</sup> balcony of the GA Hall with a valid UN grounds pass.

### **Access to the ECOSOC Chamber and the Trusteeship Council Chamber:**

Access to these meeting rooms is through the Second Floor. For UN representatives with no access to the Second Floor, ECOSOC and Trusteeship Council Chambers may be accessed from the 3<sup>rd</sup> floor. For bilateral meetings taking place in the North Delegates Lounge on the Second Floor, it is advised that other arrangements be explored or that UN staff members request colleagues with access to the Second Floor to accompany them.

**Access to CR4:** UN representatives with a valid UN grounds pass can access Conference Room 4.

**Major groups and other stakeholders (MGoS)** can access the meeting rooms with their specific badges for the HLPF. Representatives of major groups and other stakeholders may access Conference Room 4 via the visitors’ entrance and may access the Trusteeship Council Chamber and ECOSOC Chamber via the 3<sup>rd</sup> floor of the Conference Building. Please reach out to the co-chairs of the coordination mechanism for MGoS with questions on participation: Rashima Kwatra (rashima.kwatra@rfsi.se); Oli Henman (oli.henman@action4sd.org). (See [Section 2 Registration](#).)





## HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

#HLPF #SDGs #GlobalGoals

### 5. HLPF and ECOSOC High-level Segment Seating Arrangements

The seating of delegations in Conference Room 4, the General Assembly Hall and the Trusteeship Council Chamber will be according to the “all States formula”, followed by Observers/intergovernmental organizations, UN system entities, major groups and other stakeholders. The seating of delegations in the ECOSOC Chamber on 24 July will be according to the “ECOSOC protocol” with members of the Economic and Social Council followed by States not members of the Council, Observers/intergovernmental organizations, and UN system entities.

The capacity of the conference rooms does not allow for all registered Observers/intergovernmental organizations and United Nations entities to have a seat with a microphone. All efforts will be made to accommodate in seating charts the planned participation of UN system entities as informed through the responses to the registration [online form](#).

Additional seating is available in the balcony, subject to room capacity limitations.

#### Seating arrangements for the GA Hall:

- The format of participation for participating States is **3+3**. There will be limited additional seating available in the balcony on the 4th floor of the GA Hall on a first-come-first-served basis.
- The format of participation for Observers and IGOs will be **1+1**. There will be limited additional seating available in the balcony on the 4th floor of the GA Hall on a first-come-first-served basis.
- The format of participation for UN system entities, including specialized agencies and related organizations, will be **1+0**. There will be limited additional seating available in the balcony on the 4<sup>th</sup> floor of the GA Hall on a first-come-first-served basis.
- The format of participation for major groups and other stakeholders will be **1+0**. There will be additional limited seating available in the balcony





## HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

#HLPF #SDGs #GlobalGoals

on the 4th floor of the GA Hall reflecting special arrangements made for major groups and other relevant stakeholders.



### Seating arrangements for the Conference Room 4 (CR4):

- The format of participation for participating States is **1+1**. There will be limited additional seating available in the balcony (which is also accessible through the visitors' lobby) on a first-come-first-served basis.
- The seating arrangements for the delegations presenting their Voluntary National Reviews have been discussed separately with the concerned delegations.
- The format of participation for Observers, IGOs and UN system entities, including specialized agencies and related organizations, will be **1+0**. There may be additional limited seating available in the balcony (which is also accessible through the visitors' lobby) on a first-come-first-served basis. If your principal is a speaker in the meetings, the format will be 1+1.
- The format of participation for major groups and other stakeholders will be **1+0**. There will be additional limited seating available in the balcony (accessible through the visitors lobby) reflecting special arrangements made for major groups and other stakeholders.

### 6. List of participants

For inclusion in the list of participants, the following steps should be followed:

#### A. Delegations of States, Observers, Intergovernmental Organizations, Specialized Agencies and Related Organizations

Delegations from participating States, Observers including Intergovernmental Organizations and other entities, Specialized Agencies and Related Organizations should register the names of representatives, alternate representatives and advisers through the **e-List of Participants** module on the e-deleGATE portal (<https://edelegate.un.int/>), **no later than 6:00 p.m. (EDT) on Thursday, 24 July 2025**. The List of participants will be issued at the end of the 2025 session as document E/HLPF/2025/INF/1.



## HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

#HLPF #SDGs #GlobalGoals

(Please note that submitting a delegation list through the e-List of Participants module on e-delegate is not the same as meeting registration for the purpose of requesting a UN grounds pass and does not grant access to the premises for those without a valid UN grounds pass. **In order to receive grounds passes, a separate registration step needs to be completed, as explained in [Section 2. Registration](#) above.)**

**Representatives of Observers/Intergovernmental organizations that do not have access to the e-List of Participants module on the e-deleGATE platform should send their delegation lists in both Word and PDF format to [ecosocplace@un.org](mailto:ecosocplace@un.org), no later than 18:00 on Thursday, 24 July 2025.**

### B. UN system entities other than Specialized Agencies and Related Organizations

For inclusion in the list of participants, UN system entities other than Specialized Agencies and Related Organizations should provide the names of participants through the [online form](#) by **Thursday 3 July 2025**.

## 7. Provisional agenda, schedule of meetings and documentation

The provisional agenda, programme, annotated programme with speakers, the Secretariat's concept note, background notes for each thematic session and all other information for the forum are available on the HLPF website at <https://hlpf.un.org/2025>. The website is being updated frequently, and participants are invited to check for updates regularly.

All official documentation for the HLPF is available on the HLPF website <https://hlpf.un.org/2025/documentation>

Documentation includes notably:

- Provisional agenda and documentation (E/HLPF/2025/1)
- Note by the Secretariat on the discussion papers on the theme of the high-level political forum on sustainable development, submitted by major groups and other stakeholders (E/HLPF/2025/2)





## HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

#HLPF #SDGs #GlobalGoals



- Note by the Secretariat transmitting the reports of the regional forums on sustainable development (E/HLPF/2025/3 and addenda)
- Note by the Secretariat on synthesis of submissions by functional commissions of the Economic and Social Council and other intergovernmental bodies and forums (E/HLPF/2025/4)
- Compilation of main messages for the 2025 voluntary national reviews (E/HLPF/2025/\_)
- Co-Chairs' summary of the 2025 multi-stakeholder forum on science, technology and innovation for the Sustainable Development Goals (E/HLPF/2025/\_)
- Report of the Secretary-General on progress towards the Sustainable Development Goals (A/XXXXX)
- Report of the Secretary-General on Advancing sustainable, inclusive, science- and evidence-based solutions for the 2030 Agenda for Sustainable Development and its Sustainable Development Goals for leaving no one behind (for the ECOSOC high-level segment) (E/2025/XXXX)
- Report of the Secretary-General on long-term impacts of current trends in the economic, social and environmental areas on the realization of the Sustainable Development Goals (for the ECOSOC high-level segment) (E/2025/XX)
- Note by the Secretary-General transmitting the progress report on the 10-Year Framework of Programmes on Sustainable Consumption and Production Patterns (E/2025/\_)
- Joint Summary of the 2025 ECOSOC Partnership Forum and Coordination Segment
- Summary by the President of the Economic and Social Council of the forum on financing for development follow-up, including the special high-level meeting with the Bretton Woods institutions, the World Trade Organization and the United Nations Conference on Trade and Development (New York, 28–29 April 2025) (A/80/\_-E/2025/\_)
- Report of the Economic and Social Council forum on financing for development follow-up on its 2025 session, including the intergovernmentally agreed conclusions and recommendations of the forum (E/FFDF/2025/3)
- Report of the Committee for Development Policy on its twenty-seventh session (24–28 February 2025) (E/2025/33)



## HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

#HLPF #SDGs #GlobalGoals

Voluntary inputs from governments, inputs from ECOSOC functional commissions and other intergovernmental bodies and forums, and inputs from major groups and other stakeholders can be found at <https://hlpf.un.org/inputs>

Information on side events, special events, VNR Labs and exhibitions is available on the meeting website: <https://hlpf.un.org/2025/events>.



### 8. General debate

The general debate will be held during the ministerial segment of the HLPF and the high-level segment of ECOSOC from 21 to 23 July 2025. It will focus on the theme “**UN@80: Catalyzing change for sustainable development**”. It will allow Ministers and high-level representatives of participating States, as well as IGOs, UN system, accredited non-governmental organizations and major groups and other stakeholders to exchange experiences, lessons learned, policy guidance, transformative actions and initiatives on follow-up to the 2023 SDG Summit, the Summit of the Future, and UN80.

The **list of speakers for the general debate** of the high-level segment of ECOSOC, including the ministerial segment of the high-level political forum on sustainable development convened under the auspices of the Council, **will open on 9 June 2025 and will close by 17:00, on 16 July 2025.**

**Delegations of States** should inscribe to the general debate through the e-Speakers module of the e-deleGATE portal ([edelegate.un.int](https://edelegate.un.int)). An automated email acknowledgement will be sent within one hour of receipt of request for inscription. The list of speakers will be maintained in accordance with customary protocol and on a first-come, first-served basis. Statements in the general debate should not exceed three minutes when speaking in a national capacity, and five minutes when speaking on behalf of a group of States. Statements other than those delivered by or on behalf of States should be limited to two minutes. In the interests of time management, automatic microphone cut-off may be implemented, as necessary.





## HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

#HLPF #SDGs #GlobalGoals



**Intergovernmental organizations and entities that have observer status with the General Assembly or the Economic and Social Council** wishing to inscribe in the list of speakers and that have access to the e-deleGATE portal should submit their requests through the e-Speakers module. Observers that do not have access to the e-deleGATE portal are asked to send their request, in writing, to the ECOSOC Affairs Branch ([ecosocplace@un.org](mailto:ecosocplace@un.org)). Statements in the general debate should not exceed two minutes.

**United Nations entities, including specialized agencies** wishing to inscribe in the list of speakers of the general debate should submit their request through this [online form](#). Statements in the general debate should not exceed two minutes.

### 9. Interventions in interactive discussions

For the interactive discussions, accredited participants are invited to request the floor during discussions of the HLPF and the High-level Segment of ECOSOC by pressing the microphone button on the console.

Due to limited time and to maximise participation, interventions in interactive discussions should be limited to two to three minutes. The time limit will be strictly implemented, using a timing device and/or microphone cutoff as necessary. Depending on the number of requests for the floor in a given discussion, the time limit may be adjusted downward, as necessary. Participants are discouraged from reading prepared statements; instead, they are encouraged to make informal remarks and engage in an interactive discussion. The Chair or moderator may alternate interventions from participating States with those from intergovernmental organizations/observers, representatives of the UN system and major groups and other stakeholders (HLPF), and accredited NGOs (ECOSOC HLS).



## HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

#HLPF #SDGs #GlobalGoals

### 10. Interpretation

Interpretation in the six UN official languages will be available for all formal plenary meetings. To ensure proper interpretation, written copies of all statements delivered at the HLPF and the High-level Segment of ECOSOC should be sent to [estatements@un.org](mailto:estatements@un.org) at least two hours before delivery. Interpretation for statements not submitted in advance may be impacted or suspended. Statements need to be sent to [estatements@un.org](mailto:estatements@un.org) to be shared with interpreters and will be available in the entry for the relevant meeting in the UN Journal (<https://journal.un.org>). The email subject line should clearly indicate the date and time of the meeting at which the intervention will be delivered.

Remarks in the form of talking points or drafts may be submitted to [estatements@un.org](mailto:estatements@un.org), clearly indicating “**For interpreters only**”. Such remarks will not be published or shared.

To enable accurate interpretation, speakers should speak clearly and at a moderate pace.

Any speaker may also make a statement in a language other than the official languages. A spare interpretation booth, if available, will be reserved in each conference room to accommodate interpreters provided by Member States to interpret from their national languages into one of the six official languages. This facility will be available only for the duration of the national statement and only in one direction. Exceptional arrangements for bidirectional interpretation facilities for Heads of State or Government may be requested. However, ability to accommodate such requests will be very limited. Delegations seeking to provide their own interpreters for non-official languages are requested to inform the Meetings Management Section of the Department for General Assembly and Conference Management well in advance **but no later than three working days prior to the requested usage of a booth** by email ([gmeets@un.org](mailto:gmeets@un.org)) and to copy the Interpretation Service ([is-unhq@un.org](mailto:is-unhq@un.org)), the Protocol and Liaison Service ([unprotocol@un.org](mailto:unprotocol@un.org)) and the Broadcast and





## HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

#HLPF #SDGs #GlobalGoals

Conference Support Section ([request-for-services@un.org](mailto:request-for-services@un.org)). The Meetings Management Section will provide further instructions.

### 11. Keynote speakers, moderators, panelists and lead discussants

Detailed guidance, including a full scenario of the meeting, will be shared with keynote speakers, moderators, panelists and lead discussants ahead of the meeting to which they are invited.

On the day of their presentations, seating will be reserved for keynote speakers, moderators and panelists in Conference Room 4. Lead discussants from States, intergovernmental organizations and UN system entities will intervene from their national or assigned seats, respectively. Other lead discussants will be seated on the left side (facing the podium) of Conference Room 4.

### 12. Side events, special events, VNR Labs, exhibitions

Information regarding side events, special events, VNR Labs, exhibitions can be found on the HLPF website <https://hlpf.un.org/2025/events>. Organizers of side events, special events, VNR Labs and exhibitions are responsible for registering all participants, according to the arrangements outlined in [section 2](#) above and to ensure that it is not over the room capacity.

### 13. Webcast

The official meetings of the HLPF and the High-level Segment of ECOSOC will be available LIVE (and later on-demand) on the UN Web TV website: <http://webtv.un.org>.

The meetings will stream in all UN official languages, with closed captions and when available, with International Sign Interpretation (ISI).





## HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

#HLPF #SDGs #GlobalGoals

### 14. Accessibility



The United Nations Accessibility Centre offers assistive information and communications technology to support those with auditory, visual or physical impairments. The assistive devices are available on-site and as a loan to participants with disabilities. The **Accessibility Centre** is located in the Conference Building (Room S-1B-032 on Level 1B, near the Secretariat Building escalators).

For more information, please visit <https://www.un.org/accessibilitycentre/>

The Meetings Support Section offers print-on-demand service for meeting participants requiring braille copies of official documents. Please send braille requests to [accessibilitycentre@un.org](mailto:accessibilitycentre@un.org) at least 24hrs in advance of the meeting date for processing. The printouts can be collected at the Accessibility Centre located on the first basement of the Secretariat building (S-1B-032). For further enquiries please contact +1 212 963 7348 / 9 or by email at [accessibilitycentre@un.org](mailto:accessibilitycentre@un.org).

To request accessible seating in the GA Hall, CR 4, Trusteeship Council Chamber or the ECOSOC Chamber for formal meetings of the HLPF/ECOSOC high-level segment, delegations and other participants should contact the ECOSOC Affairs Branch. For side events, requests should be directed to the event organizers in advance of the meeting.

Communication Access Real Time Translation (CART) will be available via captions on the screen in the meeting room and via webcast for all official meetings of the HLPF.

International Sign Interpretation will be made available for the HLPF meetings on the morning of 14 July, and the Ministerial Opening on the morning of 21 July via webcast.



## HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

#HLPF #SDGs #GlobalGoals

For any accessibility needs not mentioned above, please reach out to the Secretariats of meetings and event organizers. Every effort will be made to provide reasonable accommodation, if available.

### 15. Code of Conduct to Prevent Sexual Harassment

The UN system is committed to upholding an inclusive, respectful and safe environment where participation in any event is guided by the highest ethical and professional standards. All participants are expected to behave with integrity and respect. There is zero tolerance for harassment, including sexual harassment at UN events. The Code of Conduct to Prevent Harassment, Including Sexual Harassment, at UN System Events applies to the meetings of the HLPF and ECOSOC, including side events.

A copy of the Code of Conduct can be found here

<https://hlpf.un.org/sites/default/files/2022-06/Code%20of%20Conduct.pdf>

### 16. Security

Within United Nations premises, all persons are required to comply with safety and security regulations, as well as the rules and procedures of the organization. Any act that disrupts the normal functioning of the organization's programmatic activities, such as public displays of any form, including, but not limited to, clothing, banners, placards or other written or visual means, as well as vocal/audio sounds, gatherings, or demonstrations of any kind, including passive, is not allowed.

All individuals present on the United Nations premises are expected to fully cooperate with United Nations security officers at all times. Refusal to comply with applicable regulations may result in temporary detention, removal from or denial of access to the premises in accordance with Section 10 of the United





## HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

#HLPF #SDGs #GlobalGoals

Nations Headquarters Agreement and ST/AI/2019/5, entitled “Authority of United Nations Security Officers”.

### 17. Environmental Sustainability

The UN Secretary-General’s priority is to integrate sustainable development in all aspects of the work of the United Nations and to promote efforts to reduce the UN’s carbon footprint with the ambitious goal of making the United Nations a climate neutral organization. Participants in the HLPF are encouraged to contribute to these sustainability efforts. An easy-to-use and practical guidance note has been prepared to help participants conserve resources, minimize environmental impact, and offset emissions through reduction measures, which could be accessed from <https://hlpf.un.org/sites/default/files/2022-06/Sustainability%20Infographic.pdf>

Since travel is the most significant source of greenhouse gas (GHG) emissions when attending the meeting in person, meeting delegates are encouraged to limit the number of in person delegates to reduce the need for travel. Other recommended efforts to reduce emissions from air travel are found in the guidance note linked above

Please help make the HLPF climate neutral by supporting UNFCCC’s certified projects: <https://offset.climateutralnow.org/>

Since June 2019, UN Headquarters has been implementing measures to eliminate single-use plastics to reduce the impact of plastic pollution. Event organizers are encouraged to bring reusable items in order to reduce waste. Please ensure that any vendor providing catering services at UN Headquarters adheres to the requirements outlined in the **Guidelines for Event Organizers at United Nations Headquarters on the Elimination of Single-use Plastics** which can be accessed [here](#).





## HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

#HLPF #SDGs #GlobalGoals



### 18. Visa

Each participant is personally responsible for obtaining necessary entry visa(s) for travel to and from the United States. Please ensure that the necessary arrangements are made in a timely fashion to obtain a US visa, as appropriate. Information regarding US visa can be found on this website:

<http://usembassy.state.gov/>.

### 19. Hotel accommodation

Participants will need to secure hotel accommodation in New York City. All participants are expected to make their own accommodation arrangements. Finding a reasonably priced hotel in New York City can be a challenge, therefore it is recommended that you start as early as possible. A credit card will normally be required for reservation.

### 20. Local transportation

All participants are expected to make their own local transportation arrangements. Transportation information for the three major airports serving New York City can be found at <http://www.panynj.gov/airports/> or by calling Air-Ride phone: 1-800-247-7433 (toll free number within the U.S.). Yellow New York taxis, and airport buses are readily available from the airports to Grand Central Station, which is within walking distance to the United Nations and can be booked online in advance. You can also reach Grand Central Station from JFK airport via the [Air Train](#) (transfer at Jamaica Station for the Long Island Railroad – [LIRR](#) train to Grand Central terminal). Local transportation options, including subway, buses, and OMNYCard related information can be found at <http://www.mta.info/>.

### 21. Facilities

Dining facilities, ATMs, and the UN emergency medical service (fifth floor) are all located in the UN Secretariat building.





## HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

#HLPF #SDGs #GlobalGoals

### 22. Time

For the time difference between New York and your country, please refer to: <http://www.timeanddate.com/worldclock>

### 23. Currency

US Dollar

### 24. Weather

To check current weather conditions in New York, please refer to: <https://www.cnn.com/weather>

### 25. Tipping

Most restaurant prices do not include a service charge. It is customary to leave a 15-20% tip.

### 26. Contact information

#### Office for Intergovernmental Support and Coordination/DESA

For questions relating to the HLPF programme: please contact Ms. Emanuela Calabrini ([calabrini@un.org](mailto:calabrini@un.org))

For the ECOSOC High-Level Segment: Ms. Ling Wang ([wang24@un.org](mailto:wang24@un.org)) and Mr. Eric Olson ([olsone@un.org](mailto:olsone@un.org))

For Voluntary National Reviews (VNRs): Ms. Maame Agyeben ([agyeben@un.org](mailto:agyeben@un.org))

For VNR Labs: Mr. Joop Theunissen ([theunissen@un.org](mailto:theunissen@un.org))

For special events: Ms. Naiara Costa ([naiara.costa@un.org](mailto:naiara.costa@un.org))

For side events and exhibitions: Ms. Heejung Lee-Dawkins ([lee-dawkins@un.org](mailto:lee-dawkins@un.org)) and Ms. Emnet Bekele ([bekelee@un.org](mailto:bekelee@un.org))





## HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

#HLPF #SDGs #GlobalGoals

For UN System participation: Ms. Filipa Correia ([correiaf@un.org](mailto:correiaf@un.org)) and Ms. Melody Cruz ([cruz@un.org](mailto:cruz@un.org))

For Major Group and Other Stakeholder participation: Ms. Midori Kanda ([kandam@un.org](mailto:kandam@un.org))

For Media and Communication: Mr. Paul Simon ([simonp@un.org](mailto:simonp@un.org))

### ECOSOC Secretariat (DGACM)

For questions relating to the conduct of the formal meetings of the HLPF/ECOSOC high-level segment and the general debate, please contact the Secretary of ECOSOC, Ms. Emer Herity ([herity@un.org](mailto:herity@un.org)), with copy to Ziad Mahmassani ([mahmassani@un.org](mailto:mahmassani@un.org)) and Jori Joergensen ([joergensenj@un.org](mailto:joergensenj@un.org)).

### Protocol and Liaison Service

For questions relating to the registration and UN Grounds Passes for Member States, Observers, Inter-governmental Organizations and Specialized Agencies, please contact: Ms. Wai-Tak Chua ([chuaw@un.org](mailto:chuaw@un.org)).

