



# HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

## High-level Political Forum on Sustainable Development

Monday, 10 July – Wednesday, 19 July 2017

Conference Room 4 and Trusteeship Council Chamber, United Nations Headquarters

### *Information Note for Participants*

#### **1. Background**

The United Nations High-level Political Forum on Sustainable Development (HLPF) will meet at the United Nations headquarters in New York from 10 to 19 July 2017 under the auspices of ECOSOC. The ministerial segment will be from 17 to 19 July. The forum was established at the United Nations Conference on Sustainable Development (Rio+20), held in Rio de Janeiro in June 2012. It is to promote and review the implementation of sustainable development and to provide political leadership, guidance and recommendations. Among other functions, the HLPF plays a central role in overseeing a network of follow-up and review processes at the global level, working coherently with the General Assembly, ECOSOC and other relevant organs and forums, in accordance with existing mandates. The HLPF facilitates sharing of experiences, including successes, challenges and lessons learned, and provides political leadership, guidance and recommendations for follow-up.

The 2017 HLPF meeting is the first one after the adoption of resolution 70/299, which finalized the guidance on follow-up and review of the 2030 Agenda and the SDGs and the first to carry out in-depth discussions on a set of goals. This year's theme is "Eradicating poverty and promoting prosperity in a changing world" and the set of goals under review include:

- Goal 1. End poverty in all its forms everywhere;
- Goal 2. End hunger, achieve food security and improved nutrition and promote sustainable agriculture;
- Goal 3. Ensure healthy lives and promote well-being for all at all ages;
- Goal 5. Achieve gender equality and empower all women and girls;
- Goal 9. Build resilient infrastructure, promote inclusive and sustainable industrialization and foster innovation;
- Goal 14. Conserve and sustainably use the oceans, seas and marine resources for sustainable development;
- Goal 17. Strengthen the means of implementation and revitalize the Global Partnership for Sustainable Development.

The meeting will consist of moderated thematic discussions among ministers and senior government officials, UN system and other organizations, as well as major groups and other stakeholders of civil society (HLPF thematic sessions from 10 to 14 July 2017); Ministerial-level week and Voluntary National Reviews (17-19 July 2017). The General debate of the high-level segment of ECOSOC, covering also the HLPF will take place on 17, 18, 19 and 20 July 2017)



# HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

## 2. Schedule of meetings and organization of work

The latest programme of 2017 HLPF is available on the website of the forum at:  
<https://sustainabledevelopment.un.org/hlpf>.

Additional information is also available in the daily Journal of the United Nations  
(<http://www.un.org/Docs/journal/En/lateste.pdf>)

## 3. Documentation

The following documents have been issued for the forum:

- Provisional agenda (E/HLPF/2017/5)
- A/72/75–E/2017/56 - Mainstreaming of the three dimensions of sustainable development throughout the United Nations system
- E/2017/63 - Progress report on the 10-year framework of programmes on sustainable consumption and production patterns
- E/2017/66 - Progress towards the Sustainable Development Goals
- E/FFDF/2017/3 - Report of the Economic and Social Council forum on financing for development follow-up
- E/HLPF/2017/1 – Note by the secretariat on the reports of the regional forums on sustainable development (and Add. 1 to 5)
- E/HLPF/2017/2 – Note by the secretariat on the discussion papers on the theme of the high-level political forum on sustainable development, submitted by major groups and other stakeholders
- E/HLPF/2017/3 – Note by the secretariat on the synthesis of voluntary submissions by Functional Commissions of the Economic and Social Council and other intergovernmental bodies and forums
- E/HLPF/2017/4 --Note by the secretariat transmitting the Co-Chairs' summary of the multi-stakeholder forum on science, technology and innovation for the Sustainable Development Goals.
- A/CONF. 230/14- Report of the United Nations Conference to Support the Implementation of Sustainable Development Goal 14: Conserve and sustainably use the oceans, seas and marine resources for sustainable development

Other supporting documentation (available on the meeting [website](#)):

- Programme of Side Events
- SDGs Learning, Training and Practice
- Partnership Exchange
- SDG Business Forum



# HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

## 4. Registration

All participants should be registered for the HLPF accordingly:

<p><b>Delegations and observers</b></p>	<p>Government officials, through their Permanent Missions to the United Nations in New York, should notify the UN Protocol and Liaison Service of their participation at the meeting. A letter signed by the head of chancery or an authorizing official with an official seal should be addressed to:</p> <p>Mr. Peter Van Laere Chief of Protocol UN Protocol and Liaison Service Att. Ms. Wai Tak Chua Room S-0201 United Nations New York, NY 10017 Fax + 1 (212) 963 1921 Email: <a href="mailto:unprotocol@un.org">unprotocol@un.org</a></p> <p>Member States and observers should register for the HLPF through the Protocol and Liaison Service. To obtain UN grounds pass, Permanent Missions in New York may submit their requests via the online accreditation system "eAccreditation" available through the eDelegate Portal at <a href="https://delegate.un.int">https://delegate.un.int</a>. Information regarding the system can be found at <a href="http://www.un.int/protocol/">http://www.un.int/protocol/</a></p> <p>For inclusion in the list of participants, delegations from Member States and Observers should send the names of representatives and alternates to the Secretary of the Economic and Social Council, and copy Ms. Cassandra Price Taveras (<a href="mailto:pricec@un.org">pricec@un.org</a>) Fax + 1 (212) 963 5935 More details at: <a href="https://sustainabledevelopment.un.org/hlpf">https://sustainabledevelopment.un.org/hlpf</a></p>
<p><b>UN entities</b></p>	<p>Registration should be sent directly to either UN Protocol or DESA as per instructions at: <a href="https://sustainabledevelopment.un.org/hlpf">https://sustainabledevelopment.un.org/hlpf</a> A copy should also be sent to the Secretary of the Economic and Social Council, and copy Ms. Cassandra Price Taveras (<a href="mailto:pricec@un.org">pricec@un.org</a>) Fax + 1 (212) 963 5935</p>
<p><b>Major groups and other stakeholders</b></p>	<p>Representatives of accredited entities (those NGOs having consultative status with ECOSOC and those on the CSD roster) have been requested to register using the <b>CSO Net</b> online events registration system. Registration is now closed.</p>
<p><b>Panelists and lead discussants</b></p>	<p>Those representing sectors of government should coordinate registration through their national delegations. Those representing non-governmental sectors fall under the 'major groups and other stakeholders' category, and have been registered separately by the HLPF secretariat.</p>



# HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

## 5. Arrival and check-in

Participants may access UN Headquarters at the following points:

Staff entrance (located at 42nd St and First Avenue)	Public entrance (located at 46th St and First Avenue)	
✓	✓	Delegations
✓	✓	Observers and UN entities
	✓	Major groups and other stakeholders

- **Delegations, Observers and UN entities** may check in and collect their passes at the UN Pass and ID Unit, located at 320 East 45th Street, between 9:00 A.M. and 4:00 P.M. Monday through Friday. On Sunday 9 July, the Pass and ID Unit will be open from 1:00 to 5:00 P.M. On Monday 17 July the Pass and ID Unit will be open from 8:00 A.M. and 4:00 P.M.

**Major groups and other stakeholders** Representatives of Major Groups and Other Stakeholders must be in possession of a valid blue UN Grounds Pass to attend the HLPF. Individuals already in possession of a valid blue UN Grounds Pass can use their pass to enter the UN premises. Individuals who require a new UN Grounds Pass are requested to follow the instructions and steps outlined on the CSO net for obtaining a Pass: <http://csonet.org/index.php?menu=86>. For more information please see the logistical note to MGoS at: [https://sustainabledevelopment.un.org/content/documents/16077HLPF\\_Information\\_note\\_final\\_3July.pdf](https://sustainabledevelopment.un.org/content/documents/16077HLPF_Information_note_final_3July.pdf)

- **Panelists and lead discussants** will be contacted individually for instructions pertaining to arrival and check-in.
- The grounds pass should be worn at all times on UN premises. Please ensure that you have a government issued valid photo ID on you. Please allow up to 15 minutes for mandatory security screening.

## 6. Venue and seating arrangements



# HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

Formal meetings of the forum will be held in Conference Room 4, located in the first Basement of the Conference Building. The general debate of the high-level segment of ECOSOC, covering also the HLPF, will be held in the Trusteeship Council Chamber located on the 2nd floor.

The seating of delegations inside Conference Room 4 and in the Trusteeship Council Chamber will be according to the “all-States formula”, followed by observers, UN system entities, major groups and other stakeholders.

The capacity of the conference rooms will not allow for all registered organizations to have a seat at table. All others will be seated in the public gallery, subject to limitations on room capacity.

The galleries will be used on a first come first served basis, while special arrangements will be made for major groups and other stakeholders (contained in [https://sustainabledevelopment.un.org/content/documents/16077HLPF\\_Information\\_note\\_final\\_3July.pdf](https://sustainabledevelopment.un.org/content/documents/16077HLPF_Information_note_final_3July.pdf))

The seating arrangements for the delegations making their Voluntary National Reviews have been discussed separately with the 44 concerned delegations.

Delegations, Observers and UN System representatives may access Conference Room 4 through the first basement or the gallery located on the ground floor by the visitors’ entrance, while the Trusteeship Council Chamber can be accessed using the 2nd floor of the Conference Building. All other participants must access the Chamber from the 3rd floor of the Conference Building.

## **Affiliates/consultants**

United Nations Affiliates (holding Brown A passes) may access all HLPF related conference rooms minus Conference Room 4 due to space limitations.

## **Overflow room**

There will be an overflow room to accommodate participants who may not be able to access Conference Room 4. The schedule of over flow rooms is as follows:

10-14 July a.m. and p.m. sessions: Conference Room 1

17-18 July and p.m. sessions: Conference Room 1

19 July 9.00 am to 2.00 pm Trusteeship Council Chamber (TRC)

19 July 3.30- 6.30 pm Conference Room 3

It is recommended that you consult the UN Journal for the most up-to-date information on overflow rooms: <http://www.un.org/Docs/journal/En/lateste.pdf>

## **7. Panelists and lead discussants**

Detailed guidance, including a full scenario of the meeting, has been shared with panelists and lead discussants in advance. It will be important for all speakers to focus their remarks on the



# HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

theme and guiding questions of the session, and to help identify a few key lessons learned, their policy implications and the challenges at hand.

On the day of their presentations, seating will be reserved for panelists in the first row of the seats located on the right side facing the podium of Conference Room 4, before the dialogue begins, at which point they will be invited to take their seats at the podium. Lead discussants from States will intervene from their national seats. Other lead discussants will be seated in the first row of the seats located on the right side facing the podium of Conference Room 4 and will intervene from the lectern at the side of the podium.

## **8. Side events and SDGs Learning, Training and Practice**

Information regarding side events, SDGs Learning, Training and Practice, the Partnership Exchange and the SDG Business Forum has been published on the meeting website. Organizers of side events and SDGs Learning, Training and Practice courses, the Partnership Exchange and the SDG Business Forum are responsible for registering all participants, according to the arrangements outlined in section 4 above.

## **9. Major groups and other stakeholders**

Please refer to the information note at:

[https://sustainabledevelopment.un.org/content/documents/16077HLPF\\_Information\\_note\\_final\\_3July.pdf](https://sustainabledevelopment.un.org/content/documents/16077HLPF_Information_note_final_3July.pdf)

## **10. Webcasting**

The HLPF proceedings will be available live, and archived, on UN Web TV: <http://webtv.un.org>.

## **11. Accessibility**

The United Nations Accessibility Centre offers assistive information and communications technology to support those with auditory, visual or physical impairments. The assistive devices are available on-site or as a loan to participants with disabilities. The Accessibility Centre is located in the Conference Building (Level 1B) (by the Secretariat Building escalators). For more information, please visit <https://www.un.org/accessibilitycentre/>

A limited amount of printing on demand in Braille is available through the Accessibility Centre with prior notice.

Communication Access Real Time Translation (CART) will be available via captions on the screen in the meeting room and via webcast for all official meetings of HLPF. Subject to availability of interpreters, International Sign Interpretation will be made available for the Ministerial Segment of HLPF via the screen in the meeting room and via webcast.

***All other information pertaining to the meeting, including access to official documentation and relevant background materials, can be found online here:***

<http://sustainabledevelopment.un.org/hlpf>



# HIGH-LEVEL POLITICAL FORUM ON SUSTAINABLE DEVELOPMENT

**Contact information:**

**Division for Sustainable Development**

Mr. Chaudhry Iqbal

[iqbalc@un.org](mailto:iqbalc@un.org)

Tel. +1 212 963-8563

Ms. Annie Wei Lu

[lu3@un.org](mailto:lu3@un.org)

Tel. +1 212 963-0473